INSIDE
THE CLARION UNIVERSITY LIBRARIES

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Two Weeks And Counting!

With less than two weeks of classes remaining, you may be looking forward to the end of the semester and the year. You may also be apprehensive about what you need to do between now and then. If you have a research project that has stalled, maybe the reference librarians at Carlson and Suhr Libraries can help.

Stop by the Libraries for tips and one-on-one instruction that can save you time and a lot of frustration. If getting to the Library when the reference librarians are on duty is a problem, try one of these solutions:

- **Call** Carlson Library (Clarion Campus) at 814-393-2490.

- **Call** Suhr Library (Venango Campus) at 814-676-6591

- **Clarion Online distance education students** call toll-free at 866-272-5612, (Press #5 for Library).

- **Chat** by clicking the button on the *Libraries* home page to start a *live* conversation with one of our reference librarians. *Chat Live With A Librarian*

- **Text a Librarian** using SMS from your cell phone to us at 814-343-9324 or to our email address: *libsupport@clarion.edu.*

  o *Note: Standard messaging rates apply.* Remember that SMS stands for **S**hort **M**essage **S**ervice. If the question (or answer) requires in-depth discussion, you probably should contact the reference librarian using one of the other options.

- *LibAnswers* is an online reference service. This database of questions and answers that others have previously asked might have what you are looking for.

- **Email** is great when immediate feedback is not crucial or when the reference librarians are not on duty. Submit requests for assistance using our *Ask A Librarian* online reference form. It is available at the *Libraries* website, through the *Ask A Librarian / LibAnswers* link.

Don't forget about all the tutorials and resource lists that are also available at the Libraries' Website!

What Is … *LexisNexis® Academic?*

LexisNexis® Academic is an online database where you can find timely and critical news reports, legal resources, and business information. It has an easy-to-use interface and powerful research capabilities. There are "Hot Topics Links" on the search screen and links to research guides that will help you start, and complete, your assignment.

LexisNexis Academic contains:

- News reports – current & historical
  - More than 3,000 newspapers from around the globe
  - More than 2,000 magazines, journals and newsletters
  - Broadcast transcripts from major media companies
  - Wire service updates throughout the day
- Legal resources – primary & secondary
  - Federal and state laws from 1988 to date
  - Federal and state court decisions
  - State codes and regulations
- Business resources for 80 million companies
  - Business news sources
  - Business financial information
  - SEC filings

LexisNexis Academic is available through the *Libraries Homepage*. In the green "Research" block, click on the *Databases* link, and scroll down the alphabetical list or use the link to jump to the "L" section of databases.

If you have questions or need assistance, stop by the libraries or call Carlson Library at 393-2490, Suhr Library at 676-6591 or Clarion Online distance education students may call toll-free at 866-272-5612, (Press #5 for Library). Our Chat and other online services are available at the *Ask a Librarian! / LibAnswers!* link on our Website.

Roving Reference & Research Help

Does a tight schedule prevent you from visiting the Library in person?

Do you need help finding information to complete an assignment?

Are you having trouble locating a scholarly journal article?

Do you want some one-on-one instruction about our online library?

Look for our Roving Reference Librarians in the following locations this semester:

STC	Level 1 Lobby	Monday	10 - 11 am
Gemmell	Level 1 Central Stairway	Tuesday	12 - 1 pm
Still Hall	Student Center Room 101	Tuesday	9 – 10 am

The Minion's Master Moves: Open All Key Files At Once

If you work with multiple Excel workbooks at one time, save them as a *Workspace*. A workspace contains multiple workbooks, and they all open at the same time.

1.   Open all of the workbooks you want to use.

2.   Go to the **View** tab in the **Window group**, and select the **Save Workspace** button. Give the workspace a file name, select a location, and click **Save**. Close all workbooks.

3.   Go to the location where you saved the workspace file and double-click it. This will open all workbooks at once. Use the **Switch Windows** button in the **Window** group to toggle between workbooks.

Cranial Candy: Word Of The Week

codex

PRONUNCIATION:

(KOH-deks)

MEANING:

noun: A manuscript volume (as opposed to a scroll), especially of an ancient text.

ETYMOLOGY:

From Latin codex (tree trunk, wood block, book). Earliest documented use: 1581.

USAGE:

"The most legendary is the Voynich manuscript (a handwritten codex carbon-dated to the 15th century and thought to have originated in Central Europe), which cryptographers have still yet to solve."

David Kushner; The Web's Deepest Mystery; *Rolling Stone* (New York); Jan 29, 2015.

TechTerm: Cyberspace

Unlike most computer terms, "cyberspace" does not have a standard, objective definition. Instead, it is used to describe the virtual world of computers. For example, an object in cyberspace refers to a block of data floating around a computer system or network. With the advent of the Internet, cyberspace now extends to the global network of computers. Therefore, after sending an e-mail to your friend, you could say you sent the message to her through cyberspace. However, use this term sparingly, as it is a popular newbie term and is well overused.

The word "cyberspace" is credited to William Gibson, who used it in his book, *Neuromancer*, written in 1984. Gibson defines cyberspace as...

> "...a consensual hallucination experienced daily by billions of legitimate operators, in every nation, by children being taught mathematical concepts... A graphical representation of data abstracted from the banks of every computer in the human system. Unthinkable complexity. Lines of light ranged in the non-space of the mind, clusters and constellations of data" (New York: Berkley Publishing Group, 1989), pp. 128.

Although we do not *"repair"* computers, the S.W.A.T. Team
(the Students Who Assist [with] Technology)
on Level A of Carlson Library
is always happy to help.
Having an issue? Let us take a *swat* at it!

Something To Think About:

*Never lend books -- nobody ever returns them;
the only books I have in my library are those
which people have lent me.*

*~Anatole France,
novelist, essayist, Nobel laureate
(16 Apr 1844-1924)*